

Technical Bulletin

7 /15 Series Dispenser Shutdown Procedure

To shut down a dispenser for an extended period of time, Follett recommends the following steps:

- Turn the water supply off
- Dispense out all ice
- Unplug the machine
- Remove the drip tray, front panel and top cover
- Remove the red plug from the drain tube and drain out the water into a bucket
- Plug the drain tube and reposition it
- Remove the cap from the bin top and screw it onto the ice dispense outlet of the bin
- Pour approximately 1 gallon of hot water into the hopper to melt the remaining ice in the evaporator
- Again, use the drain tube to drain out all the water
- Plug the drain tube and reposition it, put the bin top cap back on the bin, reassemble the top cover and front panel
- Wipe out the drip tray and reposition it

Prior to returning the machine to service, clean/sanitize the machine using SafeCLEAN Plus and Replace water filters as needed.

If you have any questions, please call Follett technical support at (877) 612-5086.